

Serve Illinois Commission on Volunteerism and Community Service

Illinois Public Health AmeriCorps

Notice of Funding Opportunity Technical Assistance Webinar



Agenda

- SIC TA Webinar Participation Norms
- Webinar Focus & Associated Resources
- Introduction to the Serve Illinois Commission (includes priorities)
- NOFO Overview
- Application Information
- Important Deadlines & Dates
- Q & A



AmeriCorps
Illinois

Serve Illinois TA Webinar Participation Norms

- Please put yourself on mute unless you are talking to the entire group.
- Please use the Q & A function for your questions. We will either answer questions during the Q & A segment of the webinar or post the responses on the DHS website. All replies (verbal or written) will be posted on the IDHS website.
- Being on camera is not required but appreciated when you are physically asking a question during the webinar.
- To ensure we have a record of all questions, we will not be able to take verbal questions at this session. Please submit your questions using the Q & A function.
- We will take questions from the Q & A function as a part of this webinar only. The chat function most likely will be disabled. If the chat function is enabled, it will not be monitored.



Webinar Focus and Associated Resources



- This webinar is focused on program and application submission guidance for the Illinois Public Health AmeriCorps grant to the Serve Illinois Commission.
- It is strongly advised that applicants view the recording of the **FY23 AmeriCorps State and National Public Health AmeriCorps NOFO: Thursday, October 6, 2022 Recording**
- There are other webinars provided by the AmeriCorps Agency with the following focus areas:
 - Best Practices in Developing Performance Measures
 - Best Practices in Demonstrating Evidence
 - Best Practices in Budget Development
- Be sure to visit the AmeriCorps website at: [FY 2023 AmeriCorps State and National Grants | AmeriCorps](#) for more information and details on grant resources and technical assistance.

Introduction to the Serve Illinois Commission on Volunteerism and Community Service



**DIVISION OF
FAMILY & COMMUNITY
SERVICES**





Serve Illinois Vision and Mission

Vision

We envision an Illinois where the needs of every community are met, and all Illinoisans have the opportunity to give their time, talents, and resources.

Mission

To strengthen communities through volunteerism, national service, and recognition.

Who We Are

The Serve Illinois Commission (SIC), as a part of the Illinois Department of Human Services and its affiliates, is a key component of the quality-of-life equation for Illinois residents.

Serve Illinois supports and enhances volunteerism and community service throughout the entire state of Illinois.

We support our own programs alongside outside programs funded by the AmeriCorps Agency, State of Illinois, and The Serve Illinois Foundation.



Our Divisions

Serve Illinois has several programs and initiatives for everyone!

Traditional Volunteerism – the Hub for Volunteerism in the State

- Volunteer Matching (Individuals, Groups, Corporate Volunteerism)
- Volunteer Awards and Recognition
- Volunteerism Training and Professional Development
- Emergency and Disaster Volunteerism

National Service: AmeriCorps

- AmeriCorps State Program – AmeriCorps Members
- AmeriCorps VISTA Hub (2023)
- Public Health AmeriCorps – AmeriCorps Members
- Service Days

Community Service & Strategic Partnerships

- Service Partnerships (government agencies, community organizations and the foundation community)
- Service Learning, Civic Engagement; Young Adult Life Pathways

Serve Illinois Focus Areas

- AmeriCorps agency focus areas
- Intergenerational initiatives
- **Public health programming**
- Access to mental health services
- Promotion of healthy lifestyles
- Rural community support
- Environmental programming
- Disaster preparedness & response
- Youth and young adult development
- Education
- Diversity, equity and inclusion
- Veterans and their families



NOFO OVERVIEW – PHA Vision and Goals

PHA VISION

AmeriCorps and the Centers for Disease Control and Prevention joined forces to launch Public Health AmeriCorps – to support the recruitment, training, and development of the next generation of public health leaders who will be ready to respond to the nation’s public health needs.

- The AmeriCorps Agency partners with State Commissions to realize this vision
- \$400 MILLION INVESTMENT OVER 5YRS.

PHA GOALS

1. Address public health needs of local communities by providing support in state and local public health settings and advancing more equitable health outcomes for underserved communities.
2. Create pathways to good quality public health-related careers through onsite experience and training, with a focus on recruiting AmeriCorps members who reflect the communities in which they will serve.

NOFO OVERVIEW – PHA Priorities

PHA PRIORITIES FOR THIS FUNDING OPPORTUNITY

- Efforts to help local communities respond to and recover from the COVID-19 pandemic. Applicants may propose programming to aid communities in their efforts to recover from the COVID-19 pandemic, including public health challenges that have been exacerbated by the pandemic, such as mental health and substance abuse.
- Programs creating pathways to good-quality public health-related careers through onsite experience and training (including pre-apprenticeship or registered apprenticeship programs, work experience and job training programs, and other workforce training and development programs)
- Organizations leading service in communities with concentrated poverty, rural communities, tribal communities, and those organizations serving historically underrepresented and underserved individuals, including but not limited to communities of color, immigrants and refugees, people with disabilities, people who identify as part of the LGBTQIA+ community, people with arrest and/or conviction records, and religious minorities.

NOFO OVERVIEW – AmeriCorps Agency and Commission Relationship

What is the difference between the AmeriCorps Agency's Public Health AmeriCorps NOFO and the Illinois Public Health AmeriCorps NOFO?

- The Serve Illinois Commission's NOFO mirrors the AmeriCorps Agency NOFO to ensure alignment and eligibility for sub-awardees
- State commission NOFOs also include state/commission level priorities as well as grant administration policies and procedures.
- State commissions submit a prime application to the AmeriCorps Agency that includes sub-applications from state-level applicants (single state applicants) recommended for funding by the commission as a part of this prime application.
- Single state applicants (sub-applicants) that are selected to be included in the prime application are a part of the Commission's proposed grant portfolio for Public Health AmeriCorps funding.

- AmeriCorps will make the final funding decision.

- Serve Illinois Commission's NOFO is for single-state applicants or multi-state applicants (a.k.a. Multi-state applicants can also apply directly to the AmeriCorps Agency. In those cases, these applicants must conduct a consultation with Serve Illinois in order to be considered for funding directly from AmeriCorps.

NOTE: if approved to be a part of the Commission's portfolio from the AmeriCorps Agency, applicants are considered a grantee of the Serve Illinois Commission and by extension the IDHS. Contracts are issued by IDHS – not the AmeriCorps Agency.

NOFO OVERVIEW – Additional Points

- Be sure to review the TTA provided by the AmeriCorps Agency for Public Health AmeriCorps
- Utilize the Illinois Public Health AmeriCorps NOFO information on the IDHS website in conjunction with the other resources provided on the AmeriCorps website (PHA NOFO page)
- AmeriCorps anticipates making two-year awards. If selected to be a part of the portfolio, a continuation application will be required for submission for the second year of funding but not guaranteed.
- There is no cost share or matching requirement per the Interagency Agreement with the Centers for Disease Control and Prevention (CDC), which has provided the funding for this program.
- Subject to appropriation, programs are not to start before the grant start date for the Commission's portfolio which is September 1, 2023.
- Programs should be designed to operate for no more than 12 months and ending no later than August 31, 2024.
- Eligibility: As defined in 2 CFR.200.1
 - Indian Tribes
 - institutions of higher education
 - local governments
 - public health departments
 - nonprofit organizations
 - state service commissions
 - states and US Territories

NOFO OVERVIEW – Additional Points

- Applicants must have a valid SAM registration and Unique Entity Identifier to receive an award. See **Section D.3 System for Award Management (SAM) and Unique Entity Identifier** for more information.
- Applicants not selected to be a part of the Commission’s proposed portfolio will be notified between mid-December 2022 – January 2023.
- Applicants selected to be a part of the Commission’s prime application (proposed portfolio) will then receive guidance for next steps in the application process at the state of level which include:
 - GATA Registration and Prequalification
 - eligible applicant entities must be registered and prequalified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, available here: [Illinois GATA Grantee Portal](#) (completed annually)
 - Internal Controls Questionnaire
 - Registration and Budget in the IDHS Grant Tracking System called the CSA
 - Crowe Activity Review System CARS
 - Uniform Application State Grant Assistance

Application Information - eGrants

1. Applicants must submit applications electronically via [eGrants, AmeriCorps' web-based application system](#). AmeriCorps recommends that applicants create an eGrants account and begin the application at least three weeks before the deadline. Applicants should draft the application as a Word document, then copy and paste the text into the appropriate eGrants field.
2. The applicant's authorized representative must be the person who submits the application. The authorized representative must use their own eGrants account to sign and submit the application. A copy of the governing body's authorization for this official representative to sign must be on file in the applicant's office.
3. Applicants should contact the AmeriCorps Hotline at (800) 942-2677 or via [eGrants Questions](#) if they have a problem when they create an account, prepare, or submit the application. [AmeriCorps Hotline](#) hours are posted.
4. Be prepared to provide the application ID, organization's name, and the name of the Notice to which the organization is applying. If the issue **cannot be resolved by the deadline, applicants must continue working with the AmeriCorps Hotline to submit via eGrants.**
5. **ADVISEMENT:** submit your full application 2-3 days before the deadline to allow for technical issues (internet, eGrants technical assistance, IT availability, etc.)

Application Information

- Follow application instructions & guidance provided on the IDHS website: This notice should be read together with the AmeriCorps regulations, 45 CFR 2520 - 2550, Guidance, Application Instructions, Performance Measures, and Mandatory Supplemental Information. These documents are available online at [AmeriCorps.gov Funding Opportunities webpage](#) .
- Serve Illinois and AmeriCorps will not consider the results of any alternative printing methods.
- Reviewers will not consider material over the page limit (even if eGrants allow applicants to enter and submit additional text)
- Application Contents and Page Limits:
 - Narratives: 10 double-spaced pages when printed from eGrants including:
 - SF-424 Face sheet
 - Executive Summary
 - Program Design, Organizational Capability, and Cost Effectiveness & Budget Adequacy Narratives
 - The application page limit does not include the Budget, Performance Measures, or any required additional documents
 - Logic Model: may not exceed three pages (when printed from eGrants)

Application Information – Application Content

Complete applications must include the following elements:

1. Standard Form 424 (SF-424) Face Sheet: This is automatically generated when applicants complete the data elements in the eGrants system.
2. Narrative Sections: (Please refer to **Section E: Selection Criteria** for specifics)
 1. Executive Summary: This is a brief description of the proposed program.
 2. Program Design
 3. Organizational Capability
 4. Cost-Effectiveness & Budget Adequacy
 5. Evaluation Summary/Plan
3. Logic Model
4. Performance Measures
5. Standard Form 424A Budget
6. Continuation Changes (for Continuation Applicants only)
7. Clarification
8. Authorization, [Assurances](#), and [Certifications](#)

Application Information

➤ **Required services include:**

- National Service Criminal History Check
- Applicant to recruit and retain the allocated number and type of slots
- Provide services with the designated population(s) in the service area that work toward meeting the specific outcomes and outputs that align with primary services, addressing focus areas and (if applicable) engaging volunteers
- Adhere to the performance measures and evaluation in the approved program plan as required by Illinois AmeriCorps.
- Supervise and train members throughout their service term as outlined in the approved program plan.
- Participate in Public Health AmeriCorps and Illinois AmeriCorps scheduled meetings and trainings (including Program Director's meetings, National Service Summit, AmeriCorps national/regional offerings and regional trainings).
- Host a National Service Opening Day event/activity at the program site no later than six weeks from the start date of the program.
- Host or co-host an AmeriCorps member recognition event/activity during AmeriCorps week

Application Information

- Review process and Criteria
 - Review by Serve Illinois using criteria outlined in ASN NOFO
 - State Level Clarification: SIC may request clarification on budgets and missing items in application – tight turn around for clarification
 - Rank applications based in past performance (for current Serve Illinois AmeriCorps awardees) application review
 - AmeriCorps will use same criteria in their review
 - Clarification – AmeriCorps may request clarification on budgets or missing items in application-very tight turn around for clarification.
- FY2023 state level documents: will be required for submittal after clarifications from AmeriCorps have been distributed (watch for deadlines)
 - Missed deadlines to submit state level documents may result in forfeiture of Commission portfolio consideration
- Serve Illinois Commission will not accept late applications
- Additional Information, webinar information is available: [FY 2023 AmeriCorps State and National Grants | AmeriCorps](#)

Important Deadlines & Dates

- Application in eGrants Due: 11/30/22 at 12pm (noon)
 - REMEMBER: the Commission (state level) deadline is different from the AmeriCorps deadline for Commissions and national directs
- Due date for FAQ submissions: 11/21/22
- Final and complete list of FAQs posted on the IDHS website on 11/23/22
- National Directs must meet the AmeriCorps deadlines required to include consultation with the Serve Illinois Commission
- Clarification period from Serve Illinois: early to mid-December 2022
- Notification of Inclusion in Serve Illinois Commission prime application: Mid-December 2022
- Clarification period from AmeriCorps: late winter/early spring 2023
- Prime award notification (including program portfolio decisions) to Commissions: Mid-July 2023
- Award notification to sub-applicants in Commission program portfolio: Late July 2023 – August 2023
 - Contracting process with IDHS takes place during this time (awardee availability is paramount)
- Proposed program start date/ enrollment start date: September 1, 2023

Questions and Answers

What questions do you have?

THANKS!!!

Submit questions to:

DHS.ILAMFY2023NOFO@illinois.gov