



Quarterly Commission Meeting - Minutes

Wednesday, September 18th, 2024
3:00pm-5:00pm

In Person Locations:

Chicago: 401 South Clinton Street Chicago, IL 60607 -- 7th floor executive conference room

Springfield: 100 S Grand Ave E Springfield, IL 62762 -- 3rd floor executive conference room

Virtual Meeting Via WebEx:

<https://illinois.webex.com/illinois/j.php?MTID=m68c8d8340331d4781071dbcb0d416035>

Agenda

1. Call to Order – Cathy Leonis, Vice Chair
 2. Roll Call
 - a. **Voting Commissioners Present:** Allison Angeloni (V), Benjamin Kagan (V), Rosie Drumgoole (V), Scott Clarke (IP), Dr. Jamarco Clark (IP), Carolyn Roberts (V), Marci Johnson for Tony Sanders (IP), Amy Rueff (IP), Noureen Hashim (V), Steph Willding (V)
 - b. **Voting Commissioners Not Present:** Ashli Nelson (E), Brooke Jones (NE), Natalie Furllett (E), Gwyndolyn Moss (NE), Shelley Long (NE)
 - c. **Non-Voting Commissioners Present:** Catherine Leonis (IP), John Gremer (IP), Howard Lathan (V)
 - d. **Non-Voting Commissioners Not Present:** Jennifer North (NE), Anne Schuman (NE), Tiffany Holmes (NE)
 - e. **Staff Present:** Allison Miller, Andres Fernandez, Kristen Bethke, Kimberley Doyle, Rachael Tuxhorn, Cecilia Maciel, Jacob Jenkins, Davida Fanniel, Anthony Wanless, Cory Blissett
 - f. **Guests Present:** N/A
 3. Approval of the Minutes
 - a. Unable to approve minutes due to not meeting quorum
 4. Serve Illinois Executive Director Update - Andres Fernandez
 - a. Introduction of new commissioners: Stephanie D. Willding
 - i. New commissioner Laura Stukel will be introduced at the next meeting
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- b. By-Laws Review and Discussion
 - i. Discussed condensing all the different committees into just three
 - 1. Relational, organizational, and programmatic
 - 2. With two chairs per committee
 - ii. The goal is to have the final by-laws updates ready to be voted on for approval at the November Board of Commissioners meeting
 - 1. Very important to meet quorum at this meeting
 - 2. The plan is to have the document to commissioners to review one month before the November meeting
 - iii. Discussed if it would be a good idea or not to add more commissioners at this time or if it would be better to work with those we have and be able to meet quorum before adding more
 - iv. Discussed looking into whether there's any way for those who attend virtually to count towards quorum. Andres is looking into this
 - 1. Discussed reaching out to commissioners who are not engaging in meetings to see if they still want to be on the commission
 - v. Talked about reaching out to other commissions to see how they handle the issues we are having
 - c. New AmeriCorps Program Year
 - i. There are new programs joining this Program Year. Some are under Planning Grants, and some are under the Southern Border Arrivals
 - ii. Commissioners are invited to attend opening ceremonies or other events the programs have
 - d. Community Service Funds
 - i. Serve Illinois was awarded approximately \$4 million. Some of this money was used to support the recruitment and retention of AmeriCorps programs and members by providing a bonus for those members who stayed on with their programs. With the money remaining, this year it will be used to promote recruitment and retention again
5. IDHS/Serve Illinois Leadership Update
- a. Fiscal Update – Kim Doyle
 - i. SFY24 all contracts have been de-obligated
 - ii. Payments processed by subgrantees:
 - 1. CNCS: \$7,295,183.02
 - 2. CSF: \$1,624,690.00
 - iii. Other awards for invoices not including payroll and fringe:
 - 1. VGF \$130,651.43
 - 2. TAC/CIF \$129,978.77
 - 3. CAC \$37,981.93
 - 4. Foundation Funds \$4,185.64
 - iv. SFY25 began 07/01/24 and runs through 06/30/25
 - v. Continuance contracts closing majority 08/31/24 - AmeriCorps PY23. This includes CNCS (federal funds) and Community Service Funds (state GRF)
 - 1. Public Health AmeriCorps (PHA) \$373,398.00
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2. Competitive Traditional (CT) \$996,338.00
3. Formula Traditional (FT) \$915,872.00
- vi. Continuation Contracts AmeriCorps PY24 beginning 08/01 or 09/01. This includes CNCS funds:
 1. Public Health AmeriCorps (PHA) \$1,301,953.00
 2. Competitive Traditional (CT) \$ 2,198,079.00
 3. Formula Traditional (FT) \$10,409,417.00
 4. Formula Fixed (FF) \$135,000.00
 5. Planning Grants \$493,422.00
 6. SBA \$234,500.00 including the match ARP replacement funds
- vii. With our available ARP funds, we were able to help FT, Planning, and SBA grantees with their required match to use or lose our ARP federal funds expiring on 08/31/25. This allocation is \$3.0 mil
- viii. Community Service Funds for AmeriCorps PY24 by slot type and 15% administrative fee for programs to distribute these funds to members. Available funding \$2,017,800.00. These funds are the funds left from our first allocation of CSF. We will need to advocate for future program years
- ix. Training and Technical Assistance FT meeting for ARP funds for match replacement given on August 19, 2024. During the past three months, have participated in more than twenty individual one-on-one meetings with programs to complete the required tasks
- b. AmeriCorps Program – Kristen Bethke
 - i. Program Year 24 orientation in Chicago took place on August first
 - ii. Currently working closely with Planning Grants and Southern Border Arrival grantee to ensure budgets are input and ready to be submitted to AmeriCorps
 - iii. Continuing to update the AmeriCorps Portfolio Manager regarding questions and concerns that arise with the grant
 - iv. Regularly educating all programs about On3Learn and Litmos
 1. On3Learn is provided by Serve Illinois to all programs to use for staff and members free of cost
 2. Litmos: training opportunities through AmeriCorps also free of cost for staff and members. All programs are required to register
- c. National Service Program – Davida Fanniel
 - i. Civics in the Classroom
 1. The Illinois Civics in the Classroom Curriculum has been completed and will be introduced at ICOVA. Teaching Civics for Justice Illinois is a professional learning experience for middle and high school Civics and Service-Learning educators. This curriculum offers a professional learning experience as an effort to revitalize Civics and Service-Learning classrooms and to help students develop their inquiries, analyses, and actions about their places and spaces in the world. There are five modules that make up teaching Civics for Justice Illinois:
 - a. Module 1 – *Kasserian ingera* – This module focuses on building the conceptual knowledge of what has been termed

Critical Civics and Service-Learning. Educators will learn about the framework and reflect on how it might apply to your practices

- b. Module 2 – *Tu Erees Mi Otro Yo* - Prepare for practices that engage in partnership with your students, their families, and their communities. Learn about systems and power and oppression and build practices that support your students’ analyses of domination and partnership along their inquiry journeys
 - c. Module 3 – *Reading and Re-Writing the World* - Get ready for student-driven inquiry, analysis, and action. You’ll learn from practicing Civics teachers and prepare for your role as a facilitator of Civics and Service Learning
 - d. Module 4 – *Preparing for Critical Civics instruction* - Create instructional tools that meet the aims of Civics and Service Learning in Illinois. You’ll set intentions, engage in curricular revisions, and get feedback on your progress from stakeholders in your community
 - e. Module 5 – *From Theory to Action* - Reflect on the previous modules and consider how you might sustain your critical Civics and Service-Learning practices beyond this professional learning series
- d. Volunteer Program – Jacob Jenkins
- i. Disaster Response
 1. Ongoing Long-Term Recovery Group support on both west and south suburban
 2. Team Rubicon Mucking and Gutting Training with Islamic Relief partnership
 - a. Team Rubicon is a Voluntary Organization Assisting in Disaster
 3. Illinois Disaster Volunteers and AmeriCorps members mucked and gutted a home on the West Side
 4. Disaster Preparedness PPE was procured through the assistance of IEMA
 - ii. Sensory Station
 1. For the second consecutive year, The Illinois State Fair partnered with IDHS-Serve Illinois to offer fairgoers a unique, sensory-friendly experience. Over 60 volunteers participated in helping to facilitate this year’s sensory-friendly experience, direct fairgoers where to go, and make them feel welcome
 - iii. 9/11 Day of Service
 1. Over 400 volunteers were recruited as support staff for the 9/11 National Day of Service Meal Packing Event at Union Station. These included corporations such as Oracle and RXO, Illinois AmeriCorps
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Programs, and colleges such as Chicago State University Women's Basketball Team and UIC Softball team

- iv. ICOVA
 - 1. Registration link is now available! October 10, 2024, at the Crowne Plaza West Loop Chicago from 8:30 AM – 5:00 PM
 - 6. Calendar of Events – Volunteer Team
 - a. September
 - i. 12th: Cards for Veterans Release Date
 - ii. 23rd: Governor's Volunteer Service Awards Application Release
 - b. October
 - i. 1st: Senior Companion Holiday Cards Signup Release
 - ii. 10th: Illinois Conference on Volunteerism and Administration
 - iii. 23rd: Governor's Volunteer Service Awards Application Closing Date
 - c. November
 - i. 1st-12th: Serving Those Who Served Campaign
 - d. December
 - i. 13th: Cards for Veterans Due Date
 - 7. Committee Reports
 - a. Recognition Committee
 - i. Total Office of the Governor Illinois Commission on Volunteerism and Community Service Certificates of Appreciation as of 9/2024: 309
 - ii. Governor's Hometown Awards Update:
 - 1. The 2024 Governor's Cup Competition was held on August 14, 2024, at the Illinois State Fair. A formal reception celebrating the four finalists was held at Erin's Pavilion. The City of Edwardsville Challenger Baseball won the prestigious Governor's Cup. Second place winner was the City of Amboy Teen Turf, third place was the City of Marion – Marion Connects, and fourth place was City of Chicago – Social Change
 - iii. 2025 Governor's Volunteer Service Awards:
 - 1. Application release: September 23, 2024
 - 2. Application closing date: October 23, 2024
 - 3. Currently looking for commissioners to be judges
 - 8. 2024 Meeting Dates
 - a. 11/20/2024
 - 9. Adjourn
 - a. Benjamin Kagan motioned to adjourn the meeting
 - b. Scott Clarke seconded the motion
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